

**Position Description**  
**Bethesda Lutheran Church**  
**Jewell, Iowa**

**Title: Director of Youth and Family Ministry**  
**Status: Part-time, Hourly, 24 Hours/wk**  
**Supervisor: Pastor**

Created: November, 2012

Reviewed: May 2017

**Bethesda's Mission:**

Bethesda Lutheran Church is a community of believers rooted in the saving love of God given through Jesus Christ. Committing our talents and blessings to Christ's Service with the Spirit's power, we invite all people to share in celebrating Christ's forgiveness, healing, and hope.

**Position Summary:** In order that youth and their families may experience and know the saving love of God given through Jesus Christ, Bethesda Lutheran Church's Director of Youth and Family Ministry, empowered by the Holy Spirit and leading by godly example, will recruit, mentor, encourage and advocate for youth and their families, in order that they may celebrate and minister by word and deed in Christ's forgiveness, healing and hope.

**Duties and Responsibilities:**

**1. Senior High Youth:**

Build mentoring relationships and formative, faith nurturing programs for Senior High youth and their families.

- Organize and Teach Senior High Sunday School class.
- Organize and lead Senior High gatherings on Wednesday nights.
- Help Senior High Youth discover their talents and Spiritual gifts and encourage them to use their gifts in the ministry of Bethesda Lutheran Church.
- Organize and facilitate servant ministries and events for Senior High youth as ambassadors of Bethesda Lutheran Church in the community and nation.
- Nurture relationships with Senior High youth by attending Wednesday lunch periods at South Hamilton Schools.
- Attend school activities occasionally (sports, plays, musicals)
- Organize and facilitate fellowship events for Senior High youth
- Within the child safe guidelines, be available for one-on-one conversation with youth and family members.
- Nurture the relationship between Bethesda Lutheran Church and neighboring congregations.
- Nurture relationships with Senior High Staff, making yourself available as a resource upon their request.

## **2. Junior High Youth**

Build mentoring relationships and formative, faith nurturing programs for Junior High Youth and their families.

- Be a small group leader for the Bethesda Confirmation program.
- Teach Bethesda Confirmation Classes on an occasional basis
- Organize and Lead fellowship activities for Junior High Youth
- Organize and Lead service activities for Junior High Youth
- Nurture relationships with Junior High Youth by spending Wednesday lunch periods at South Hamilton Schools.
- Attend school activities occasionally (sports, plays, musicals).
- Within the child safe guidelines, be available for one-on-one conversation with youth and their families

## **3. Young Children**

Be a public model of Christ's love for children within the congregation.

- Greet and welcome children and their families as you encounter them at Bethesda
- Occasionally prepare and present children's sermon as directed by the Pastor
- Participate in Wednesday Afternoon programming class with the Pastor

## **4. Communication and Collaboration**

Keep the congregation, council and the staff informed about youth activities in order to encourage and uplift youth ministry at Bethesda

- Attend weekly staff meetings and communicate with the staff about youth events and concerns
- Attend Weekly Communication & Collaboration Meetings with the Pastor
- Keep the congregation informed about youth ministry with weekly announcements during worship; regular articles, reflections and columns in the church newsletter; and the use of electronic and social media as appropriate
- Serve as staff resource to the Youth Board
- Remain informed about ELCA and Northeastern Iowa Synod youth ministries and programs, informing the staff, youth and larger congregation as information becomes available. Advocate on behalf of the ministry of the larger church.

## **5. Personal Growth and Development**

Prepare yourself for ministry by developing a healthy self-care regime and attitude.

- Participate in a network of peer support and accountability
- Engage in the regular study of scripture, prayer, and worship
- Participate in regular continuing education
- Maintain a healthy life style, including regular time off, rest and relaxation

### **Terms**

Children: Birth to grade 7

Youth: Persons grades 7-12.

Senior High Youth: Persons grades 9-12

Junior High Youth: Persons grades 7 & 8.